

**Programme of intramural and extramural MA *English Studies*
with a general academic profile**

1. Characteristics of the studies

Name of studies	English Studies
Level of education (BA studies / MA studies / BA and MA studies)	MA studies
Educational profile (general academic/practical)	general academic
Form of studies intramural /extramural	intramural/extramural
Indication of scientific domains and academic disciplines or fields of art and art disciplines to which effects of learning (including the leading discipline) are referred; percentage specification of ECTS credits necessary to obtain qualifications that correspond to a particular level of education	Linguistics: 60% Literary Studies: 40%
Indication of academic degree granted to graduates	MA (Polish: magister)
Information about an academic category held by the university	Linguistics: A category Literary Studies: A category

2. Relation between the field of study and the university mission and its strategy of development

The field of the *English Studies* aligns with the mission of the University of Zielona Góra which focuses on “rebalancing chances of the region and development opportunities of its inhabitants, on reinforcing the intellectual, economic and artistic potential by educating staff at the highest level and by conducting high quality academic research. The aim of the university is to prepare the qualified staff that is necessary in the region and in Poland”. English, the contemporary lingua franca, is the language used by 1.4 billion people all around the world. It is the official language of the majority of global organizations, the language of the Internet, business, finance, economy and tourism, which makes it the most desirable by employers. In order to meet these expectations, the education programme of English Studies is designed to face the demands of the labour market with the emphasis on expanding knowledge about the English speaking countries, on developing critical thinking, on acquiring interpersonal skills and on becoming more sensitive to cultural diversity. It is also important to make students realize the necessity of the life-long learning, as indicated by the European Union and superior for the Erasmus+ exchange programme attended by many students of English Studies. These activities improve competitiveness in the labour market

and prepare students to function effectively in the globalised society. An important task of English Studies is to ensure their students extensive education. It refers to teachers of English who are ready to perform their job at all school and extra-school levels, and potential employees equipped with relevant knowledge and cultural competence to start their activity at the business market.

3. Competence expected from candidates applying for MA English Studies

Form of studies:

two-year intramural and extramural education leading to the academic degree of MA (Polish: magister)

Candidates are accepted according to the sequence in the ranking list prepared on the basis of credits in the following way:

1. Number of credits resulting from the graduation grade in the diploma,
2. Compliance or relation of studies graduation field with the chosen field of MA studies, related fields are all philological fields.

Recruitment is carried out compliant with the rules to establish credits for MA studies included in the general regulations.

4. Compliance analysis of the assumed effects of learning with the needs of the labour market

The assumed effects of learning which emphasise the active command of English in theory and practice, advanced level of the cognitive processes, interpersonal competence, openness to different languages and culture, and knowledge about culture, history and social and political conditions typical of the English speaking countries help graduates to face their work challenges and meet the employers' expectations. Employers search for employees with good command of foreign languages, particularly of English. Language competence allow graduates to get employed in various business sectors as they refer to the whole labour market. Graduates with the proficient command of English and knowledge about the political system, traditions and culture of the English speaking countries can find employment in the following areas:

- (1) school and out-of-school education,
- (2) cultural institutions,
- (3) mass media,
- (4) translation offices,
- (5) state and private business companies cooperating with the English speaking partners, institutions and associations applying for funds and grants, etc.

Graduate profile

Graduates of MA English Studies are well-acquainted with literature, culture, tradition and history of the English speaking countries and are well educated linguistically. Graduates are specialists of the English language at the level close to C2 of the Common European Framework of Reference for Languages: Learning, Teaching, Assessment. Graduates equipped with such knowledge and skills are prepared to gain additional qualifications that

enable them to work as translators, editors, and propagators of the English culture. They can find employment in the cultural institutions, publishing houses, editorial offices, radio and TV, administration and in companies and business entities which cooperate with the English speaking countries such as transportation and logistics.

As students of MA English Studies continue learning the second foreign language, graduates can use it at B2+ level, which is an extra asset in the labour market.

Teaching specialisation

Students of the teaching specialisation continue their studies initiated at BA level. Graduates are granted the master's degree (Polish: magister) and are qualified to work as teachers of English from the 4th to the 8th grade of the primary and secondary school according to the Regulation of the Ministry of Science and Higher Education concerning standard of education preparing students to work as a teacher (Journal of Law item 1450 with later amendments). Students are admitted to study the teacher's specialisation only if they completed BA English Studies. Candidates who graduated from other university than University of Zielona Góra are obliged to complete the differences in university curriculum resulting from a versatile approach to meet the educational standard for teachers in different universities.

Translation specialisation

Graduates of the translation specialisation are equipped with knowledge and skills in the scope of translation theory and practice. They are well-prepared to translate both literary and specialized texts and interpret speeches from Polish into English and vice versa. They are knowledgeable about peculiarities of the translator's profession including the profession of the certified translator. They are prepared to write a state exam to become a certified translator. Additionally, they are acquainted with and know how to use basic techniques of audiovisual translation.

5. Description of ways to verify and to assess the effects of learning students achieve throughout the process of education

General policy for granting students credits at the end of the semester is included in the Regulations of Studies at University of Zielona Góra passed by the UZ Senate with the Resolution No. 478 as at 27th April 2022.

The regulations of verifying and assessing a degree of achieving the effects of learning binding for the English Studies are described in the syllabi designed for each subject. Teachers inform their students about criteria according to which they will be assessed during their first classes. Verification and assessment take place on an ongoing basis. Grades are public and students have the right to see how their work has been assessed. Teachers collect the documentation that serves to verify the progress in the effects of learning and they certify a degree of achieving the effects by students. When verifying the effects of learning an assumption is made that students get a positive grade from an exam or a credit at the end of the semester, a positive grade from the diploma paper and diploma exam, and a positive grade from the professional practice if all effects of learning established for a given

educational process have been achieved. A degree to which the given effects of learning have been achieved results from the granted grade.

The methods of verifying and assessing the effects of learning are extensive and include the specific character of the effects (knowledge, skills, social competence). Methods of verifying the effects in reference to knowledge are quizzes, tests (open and closed questions), verbal tests, presentations. Assessment of the achieved effects of learning in reference to skills is made based on observing students during classes, auditing students verbal and written assignments. Social competence are verified on the basis of observing students during their individual and team work in classes, seminars and projects. Language skills are verified on the basis of the students' speaking tests, written assignments (description, quiz, test). The methods applied to verify and assess students are described in the register of subjects that is available on the university website and presented to students at their first classes. At the end of the educational process the MA exam is conducted. The exam is verbal. Students present their theses and research findings and answer questions related to their diploma paper and the relevant field of studies.

Exams can be verbal or written. The written exam includes multiple choice closed questions, tests with open questions, written assignments with open questions. Exam topics refer to the educational content described in the syllabi designed for the subject the exam relates to. In the syllabi conditions and criteria that are necessary to grant students a positive grade and the final credit are described. When it comes to the verbal exam students select a set of questions prepared by teachers and prepare to answer them, and after preparation they answer them verbally. The exam result (positive or negative) is announced to students right after the exam. If students disagree with the exam grade, they have the right to refer to the dean in line with the Regulations of Studies binding at the university.

Effects of learning regarding knowledge and research skills are also assessed when students prepare their MA paper and in the course of MA exam which is held at the end of the studies. Exam is verbal and in English. MA exam tests students' ability to conduct independent research, in particular an ability to answer questions, to justify arguments in reference to their research (interpretation of the findings, selection of the methodology, etc.) and an ability to critically analyse and synthesise the selected notions of the relevant discipline. Students present theses and their findings, and answer three questions in the scope of the relevant academic discipline. At least one question concerns the context of the diploma paper. The exam tests if students achieved the assumed effects of learning.

6. Programme of studies for the studies field, profile and educational level including:

6.1. description of the assumed effects of learning that match the field of studies with academic disciplines or fields of art and artistic disciplines which the given effects of learning refer to.

FACULTY EFFECTS RELATED TO COMMON AND AREA EFFECTS

according to PRK - Polish Qualifications Framework (level 7)

Faculty: English Studies

UNIVERSITY OF ZIELONA GÓRA

Abbreviations:

W – knowledge	K – social competence
WG – the depth of knowledge and the scope of knowledge	KK – critical competence
WK – context and fundamentals of knowledge	KO – social responsibility competence
U – skills	KR – professional competence
UW – skills to use	char. – characteristics
UK – communicative skills	k – faculty effect
UO – organisational skills	s – faculty major effect
UU – learning skills	

Symbol	Effect description	Reference to PRK (level 7)
Knowledge: the graduate knows and understands		
KF2_W01	to a deeper extent the selected facts, objects, phenomena, and related methods and theories explaining the complex relations between them, constituting general knowledge of Linguistics and Literary Studies, as well as profound knowledge of selected issues in those disciplines	P7S_WG
KF2_W02	major trends in Linguistics and Literary Studies	P7S_WG
KF2_W03	to a deeper extent the nature of English – its complexity and diachronic changes	P7S_WG
KF2_W04	to a deeper extent the situation of English studies in Humanities	P7S_WG
KF2_W05	to a deeper extent the character of the subject matter and research methodology of Linguistics and Literary Studies	P7S_WG
KF2_W06	to a deeper extent theories and advanced methodologies and terminologies of Linguistics and Literary Studies	P7S_WG
KF2_W07	to a deeper extent advanced methods of analysis and interpretation of cultural creations, particularly written texts, selected traditions, theories, and research schools related to Linguistics and Literary Studies	P7S_WG

KF2_W08	selected facts, objects, and phenomena in contemporary English-language literature and culture and their importance for modern civilisation	P7S_WK
KF2_W09	economic, legal, ethical, and other factors affecting the activities of cultural institutions and contemporary cultural life in English-speaking countries within the context of modern civilisation	P7S_WK
KF2_W10	notions and provisions of the copyright law as well as the principles of protection and management of intellectual property	P7S_WK
KF2_W11	to a deeper extent the economic, legal, cultural, and other factors influencing and methods applying to the functioning of systems and institutions offering jobs which require philological qualifications (culture, education, translation, mass media etc.)	P7S_WK
KF2_W12	to a deeper extent the rules of contemporary labour market, recipients of the results of occupational activity, diagnostic methods for their needs, and also quality assessment of services as well as ways of devising one's own development paths	P7S_WK
Skills: the graduate can		
KF2_U01	utilise the acquired knowledge, including knowledge of culture, and English-language skills for the formulation and solution of complex and uncommon problems, innovative performance of tasks in unpredictable circumstances by appropriate use of information resources, assessment, critical analysis, synthesis, and creative interpretation and presentation of the obtained information	P7S_UW
KF2_U02	formulate and analyse complex research problems, select methods and tools for their solution, synthesise ideas and viewpoints by means of the acquired knowledge, and integrate knowledge in various fields	P7S_UW
KF2_U03	analyse critically and interpret selected products of the English-language culture – chiefly written texts, particularly artistic ones – using a creative and original method of assessing their meaning and influence upon the historical and cultural process, with the application of the latest achievements of Linguistics and Literary Studies	P7S_UW
KF2_U04	utilise the acquired knowledge to distinguish, describe, and analyse critically literary genres by means of appropriate	P7S_UW

	selection of sources	
KF2_U05	use English at the C2 level of the Common European Framework of Reference for Languages and	P7S_UK
KF2_U06	express opinion in English on specialist topics before various audiences	P7S_UK
KF2_U07	participate in a debate in English	P7S_UK
KF2_U08	use advanced specialist philological terminology	P7S_UK
KF2_U09	use second-language, other than English, skills at the B2+ level of the Common European Framework of Reference for Languages	P7S_UK
KF2_U10	plan, organise, and lead a team, and integrate with own initiative with the team's task	P7S_UO
KF2_U11	co-operate with others in order to orchestrate team activities, relying on the acquired deep knowledge in order to prepare relevant argumentation using interdisciplinary approach	P7S_UO
KF2_U12	plan individually and put into practice own learning as a lifelong process and advise others in this respect, and take individual action to develop skills and choose a career path	P7S_UU
KF2_U13	adjust and modify the acquired knowledge and skills in regard to the occupational needs (analyse problems and solve tasks of pragmatic character)	P7S_UU
Social competence: the graduate is ready to		
KF2_K01	assess critically the acquired knowledge and received information	P7S_KK
KF2_K02	ask for expert opinion if difficulties occur while solving a problem on one's own	P7S_KK
KF2_K03	acknowledge the importance of English-language knowledge and skills for the solution of cognitive and practical problems	P7S_KK
KF2_K04	meet social obligations, inspire and activate social environment through creativity, openness to cultural diversity, and awareness of responsibility for the preservation of cultural heritage of one's own region, Poland, and Europe	P7S_KO
KF2_K05	initiate work for the benefit of general public and regular participation in cultural events, novel forms of artistic expression, and participation in various forms of cultural life	P7S_KO
KF2_K06	think and act in an entrepreneurial way	P7S_KO

KF2_K07	responsibly play occupational roles taking account of the changing social needs	P7S_KR
KF2_K08	understand, value, and respect the ethical aspect of occupational activity, and conscientiously observe the rules of ethics in one's own and others' actions	P7S_KR

PRK LEVEL 7 EFFECTS RELATED TO FACULTY EFFECTS

English Studies, MA studies

Effect of learning characteristics	Skill code	Qualifications	Reference to faculty effects
WIEDZA (W)	Knowledge: the graduate knows and understands		
	P7S_WG	to a deeper extent the selected facts, objects, phenomena, and related methods and theories explaining the complex relations between them, constituting general knowledge of academic and art disciplines, as well as profound knowledge of selected issues in those disciplines	KF2_W01 KF2_W02 KF2_W03 KF2_W04 KF2_W05 KF2_W06
		major trends in academic or art disciplines matched with the relevant field of studies	KF2_W07
	P7S_WK	Fundamental dilemmas of contemporary civilization	KF2_W08 KF2_W09
		economic, legal, ethical, and other factors affecting the activities of different business activity related to the relevant field of studies including notions and provisions of the copyright law as well as the principles of protection and management of intellectual property	KF2_W09 KF2_W10
		Basic methods applying to the functioning of systems and institutions offering jobs	KF2_W11 KF2_W12
SKILLS (U)	Skills: the graduate can		
	P7S_UW	utilise the acquired knowledge and find solutions of complex and uncommon problems, innovative performance of	KF2_U01 KF2_U02

		tasks in unpredictable circumstances by: <ul style="list-style-type: none"> – appropriate use of information resources, assessment, critical analysis, synthesis, and creative interpretation and presentation of the obtained information, – deployment and application of suitable methods and devices including the advanced IT techniques, – adjustment or formulation of the existing or new methods and devices 	KF2_U03
		Formulate and test hypotheses related to simple research problems	KF2_U04
	P7S_UK	express opinion in English on specialist topics before various audiences	KF2_U05 KF2_U06 KF2_U07
		participate in a debate;	KF2_U08
		use a foreign language at the B2+ level of the Common European Framework of Reference for Languages and use specialized terminology	KF2_U09
	P7S_UO	orchestrate team activities	KF2_U10
		co-operate with others in team work and occupy a leading position in a team	KF2_U11
	P7S_UU	plan individually and put into practice own learning as a lifelong process and advise others in this respect	KF2_U12
SOCIAL COMPETENCE (K)	Social competence: the graduate is ready to		
	P7S_KK	assess critically the acquired knowledge and received information	KF2_K01
		Acknowledge the importance of knowledge in solving cognitive and pragmatic problems and ask for expert opinion if difficulties occur while solving a problem on one's own	KF2_K02 KF2_K03
	P7S_KO	meet social obligations, inspire and activate social environment;	KF2_K04
		initiate work for the benefit of general public;	KF2_K05
		think and act in an entrepreneurial way	KF2_K06
	P7S_KR	responsibly play occupational roles taking	KF2_K07

		account of the changing social needs including: <ul style="list-style-type: none"> – develop the profession heritage, – maintain the profession ethos – obey and respect the ethical aspect of occupational activity, and conscientiously observe the rules of ethics in one’s own and others’ actions 	KF2_K08
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6.2. Indicators referring to the MA programme of studies

Indicators referring to the programme of studies concerning the assessed studies field, level and educational profile	
Number of ECTS credits necessary to get qualifications matching a level of education	180 ECTS credits
Number of semesters necessary to gain qualifications matching a level of education	4
Number of ECTS credits assigned to classes that require direct participation of academic teachers and students	101 ECTS credits
Number of ECTS credits assigned to classes connected with the conducted academic research in a field/fields of study/art for the assessed fields of studies that help students to gain knowledge and skills to conduct academic research (for general academic profile)	127 ECTS credits
Number of ECTS credits assigned to classes in the field of Humanities or Social Studies (regarding fields of studies matched with other disciplines than Humanities and Social studies)	5 ECTS credits
Number of ECTS credits assigned to the elective subjects	65 ECTS credits

6.3. List of classes related to the conducted academic research

Classes related to the conducted academic research in the field of science or art related to fields of studies that help students to gain knowledge and skills useful in academic research			
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Name of the class	Form of the class	Total number of hours	Number of ECTS credits
General linguistics / Theory of literature	C	30	3
Methodology of linguistic research/Methodology of literary research	C	30	3
Texts and contexts	C	30	3
Contemporary culture of English speaking countries	C	30	3
English language classes I-IV	K	270	26
Theories of language learning and teaching	C	30	3
Trends in contemporary English literature	C	30	3
Meaning in language	C	30	3
Literature-culture-interpretation	C	30	3
Contemporary literature of English speaking countries	L/ C	60	8
MA seminar	sem.	120	26
Total:		690 (63%)	84 (70%)

***General academic profile** – includes classes connected with the conducted academic research in a discipline or disciplines matched with fields of studies in more than 50% of ECTS credits and includes students’ participation in classes that are designed to prepare students to conduct academic research.*

Elective classes			
Name of the class	Form of the class	Total number of hours	Number of ECTS credits
General linguistics / Theory of literature	C	30	3
Methodology of linguistic research/Methodology of literary research	C	30	3

MA seminar	sem.	120	26
Elective class A (according to the programme)	C	60	6
Elective class B (according to the programme)	C	60	6
Elective class C (according to the programme)	C	60	6
Elective class D (according to the programme)	C	60	6
Specialisation 1 / 2 (according to the programme)	C / L K	150 (teaching) 150 (translation)	9
Total:		570 (teaching) 570 (translation) (52%)	65 (54%)

Programme of studies enables students to choose classes to which ECTS credits are assigned in less than 30% of ECTS credits.

7. Vocational practice policy

Practice in the field of *English Studies* refers to students who chose the teaching specialisation. It is conducted only as a consequence of the 60h teaching practice that was completed at the BA studies. The MA programme of studies includes the practice of the teaching specialisation in the scope of 60h teaching practice (in total the BA and MA studies include 30h of the pedagogical practice and 120h of the teaching practice according to the teachers' education standard specified in separate regulations).

In the Faculty of Humanities there are coordinators of students' practice who provide students with help and information on practice.

The purpose of the teaching practice is to give students an opportunity to gain experience related to the teachers' psychological and teaching work and to confront the acquired teaching knowledge (the methodology of teaching) with the pedagogical reality.

Practice takes place in schools where teachers are required to have qualifications specified in regulations issued on the basis of Article 9, item 2 of act as at 26th January 1982 – The Teacher’s Charter.

Students are obliged to get a permission from the school headmaster, teacher or practice coordinator in order to begin the practice. Several students can complete the practice with the same teacher only if the teacher holds a sufficient number of hours necessary to complete the practice. The date when students begin their practice in a given school is specified by the practice coordinator. It is recommended that practice takes place on a regular basis throughout the whole semester. Consolidating or shortening the practice is unacceptable. Students are obliged to be ready to begin the practice from the first day and on the first day they should come to school with full documentation and practice instruction.

The practice is completed if students get a positive grade from the practice and if they submit the practice documentation on time. The final grade is granted by the practice coordinator on the basis of the documentation specified in the Practice Regulations and information gained from school teachers and students’ portfolio. As an exception the date of submitting the practice documentation can be postponed only if students submit a written request to the dean and get the dean’s permission. If students did not complete the practice within the specified term due to the justified reasons such as participation in the students’ exchange, ill-fated reasons, the dean can grant a permission to complete the practice within a different term.